

## Local Government CIO Council (LG CC)

3<sup>rd</sup> July 2008

### Debrief Notes

#### 1. Business Administration:

- a. Appointment of Chair – Jos Creese
- b. Discussion of extended membership – Scotland, Wales, N Ireland. Discussion over Transport for London and Health to be pursued separately
- c. Terms of Reference ratified with minor changes
- d. protocol for sharing information to be established based on SOCITM principles.

#### 2. Links to Groups:

- a. Agreed that we should use other groups, not try and take over or duplicate. All key groups and programmes to be identified through SOCITM and the next meeting to review priorities and representation.
- b. Specific groups activities were considered as follows.

#### 3. Local Government Delivery Council:

- a. GE gave an update on the LG Delivery Council activities. Its importance was noted and the need to support its activities and also to influence them. GE to act as a conduit.
- b. LGDC chair to be asked to brief the next meeting on vision, priorities and where we can assist.

#### 4. Local Government Reference Group:

- a. PD gave an update on the LG reference Group supporting the CTO Council.
- b. IT was agreed that this group would lead on ICT enablers for the LG CC and that the work programmes would be linked. The LG CC would set priorities, provide a reference and support communications.
- c. It was agreed important to map the various groups tackling IT work streams (RS)

#### 5. Government Connect:

- a. SN gave a presentation on the position of the programme and its importance to Local Government especially in protecting information.
- b. The LGCC endorsed the vision and direction strongly, but also raised a number of concerns which will be considered by the programme:
  - i. CIO involvement and communications
  - ii. Clear costs and benefits in the future
  - iii. Consultation and communications, and the timing of these
  - iv. The need to develop a broader vision of reach and range of GC to regions and services
- c. MB to draft a letter of support from the Chair

- d. LG Ref Group to pick up technology aspects, and the topic to be a regular agenda item.

#### **6. National CIO Council:**

- a. Agenda discussed. Agreed to offer our capacity to support the work programme of the N CIO C. A list to be circulated. Chair to raise with AS
- b. Wider involvement as appropriate from within the SOCITM membership to be considered by RS
- c. Specific involvement in work streams prioritised: Reliable Delivery (SS), Shared Services (RC), Supplier (RS to consider)
- d. Importance of CIO C being aware of LG initiatives (e.g. benchmarking)
- e. Principles of operation to underpin discussion about an IT Strategy – to be tabled at the next meeting (RS).

#### **7. Work Programme:**

- a. This was discussed. Agreed to split into two:
  - i. Business Change and Transformation
  - ii. ICT enablers of the above
- b. The LG Ref Group will lead on ii.
- c. Priorities work streams agreed as:
  - i. Framework Delivery Principles (RS)
  - ii. IA and Data Quality (MB et al)
  - iii. Self Service, Personalisation and Channel shift [inc tell us once, NI14] (DR, MP, Px, HF)
  - iv. Shared Services (RC,P, VF,S, SS)
  - v. Digital Inclusion (RS,NR,GE)
  - vi. Green IT (JC, SC)
  - vii. IT Profession [inc role of the LG CIO] (LGITP Board)
- d. Secondary priorities as a ‘watching brief’ included:
  - i. ICS
  - ii. Democracy, consultation and decision making
  - iii. Collaboration and partnerships working
- e. Agreed to draft the work programme on this basis for ratification next time. Chair to raise with National CIO C.
- f. Workload to be shared as widely as possible and coordinated by the LG CC.

#### **8. AOB:**

- a. Minutes and other papers to be openly available on the SOCITM web site
- b. Links and publicity to be handled by Vicky S
- c. Paul Dodgson to be invited next time to promoted record Management Society